SAP Ariba

Switching between Orders and Proposals

PUBLIC
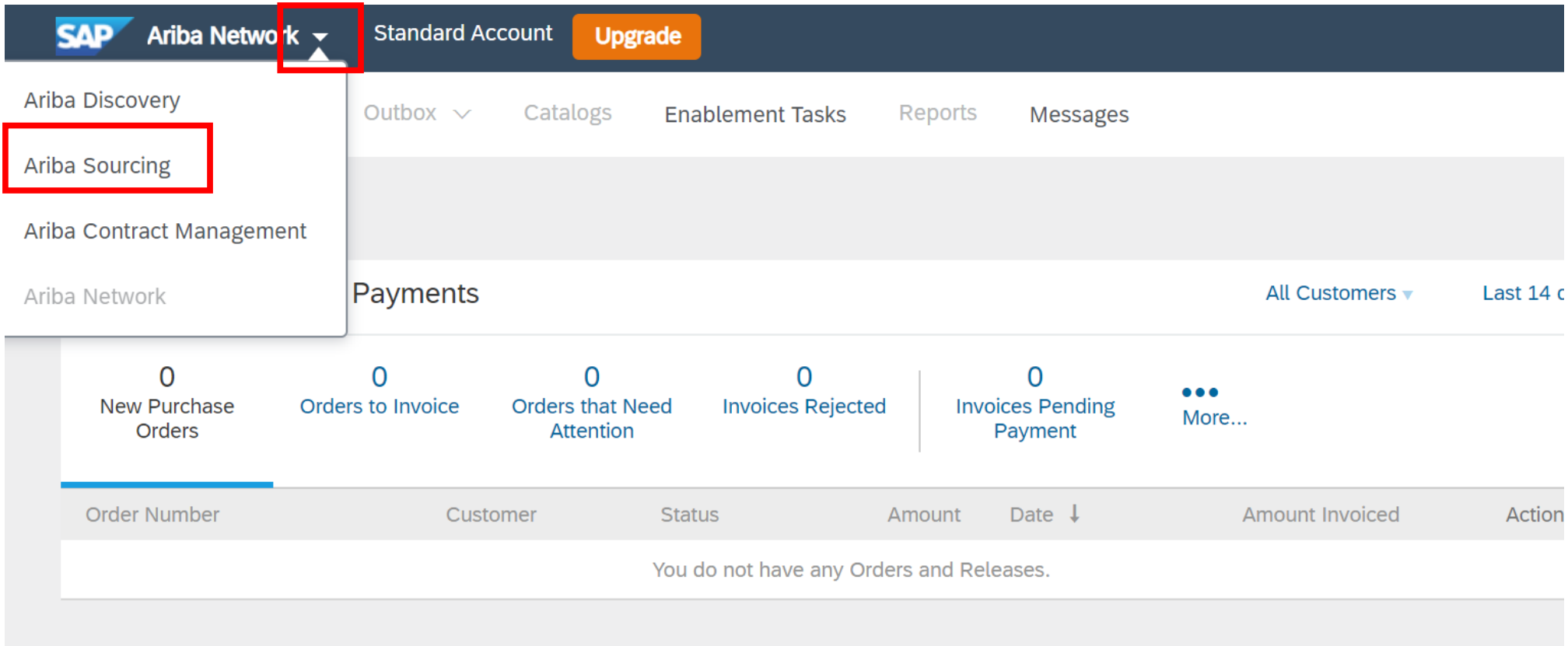
THE BEST RUN **SAP**

To toggle from Downstream (Post award interface/Purchase orders interface) to Upstream (Pre-Awards interface/Sourcing interface/proposal)

1- Go to supplier.ariba.com and log in using your Ariba account credentials
2- On top left, click on the arrow next to "Ariba Network" and choose "Ariba Sourcing"
3- You will be directed to upstream (Pre-Awards interface/Sourcing interface)

To toggle from Upstream (Pre-Awards interface/Sourcing interface) to Downstream (Post award interface/Purchase orders interface/proposals)

1- Go to supplier.ariba.com and log in using your Ariba account credentials
2- On top left, click on the arrow next to "Ariba Sourcing" and choose "Ariba Network"
3- You will be directed to downstream (Post award interface/Purchase orders interface)

Thank you.