

SAP Ariba 📈

Configure Invoice Routing



1- Go to "Company Settings"

2- Click on "Electronic Invoice Routing"

APV MIDDLE EAST.-TEST NETWORK SETTINGS ANID: AN01485001075-T Electronic Order Routing Tr **Company Profile** Electronic Invoice Routing ACCOUNT SETTINGS Accelerated Payments \$1 100.00 100.00 100.00 100.00 100.00 100.00 **Customer Relationships** Remittances Users Network Notifications \$73 Notifications Audit Logs Application Subscriptions View All Account Registration View All

3- Select Notifications you would like to receive

4- Add corresponding email address. You can enter up to 5 emails addresses followed by a comma.

5- Click on "Save"

Ariba Network	Test Mode	III Compan	y Settings ▼ He	Ip Center >>
Network Settings			5 Save	Close
Electronic Order Routing Electronic Invoice Routing Accelerated Payments	Settlement			
General Tax Invoicing and Archiving				
Capabilities & Preferences				
Sending Method				
Document Type Routing Method	Options			
Invoices Online V	Return to this	site to create invoices		
Customer Invoices Online V	Save in my o	nline inbox		
Notifications				
Type Send notifications w	ien	4	To email addresses (one required)	
Invoice Failure	ion when invoices are undeliverable or rejected.		*	
Invoice Status Change Send a notifica	ion when invoice statuses change.		*	
Invoice Created Automatically	ion when an invoice is created automatically on behalf of your compa	ny.	*	



Thank you.

